

# ROSS Standing Order Mandate



Spread the cost of your fee by setting up a standing order.

You can set up the payments online using the details below or complete this mandate and send it or take it to your bank.

Fill in your bank name and address. The first sum<sup>1</sup> is the first payment for the fee. The start date<sup>2</sup> will be the date of your first payment (this should be a minimum of £75 to cover your deposit)<sup>3</sup> and should be the full fee divided by the remaining months to June 2017. The final date<sup>4</sup> should be your last payment in June.

The second section is your bank account details. Fill in the name on your account<sup>5</sup>, your account number and sort code and the reference should be your initials and surname<sup>6</sup>.

Sign and date the mandate and then you're done!

To \_\_\_\_\_ BANK PLC

Address \_\_\_\_\_

Please pay **BARCLAYS BANK**, LOUGHBOROUGH BRANCH, Acc. No. **80548804** Sort Code **20 52 69**

For the credit of **THE RIPON OPERATIC SUMMER SCHOOL**

Please pay (amount of first payment) £<sup>1</sup> \_\_\_\_\_ (amount in words) \_\_\_\_\_

on (date)<sup>2</sup> \_\_\_\_\_ and then (number) \_\_\_\_\_ further payments of £<sup>3</sup> \_\_\_\_\_

(amount in words) \_\_\_\_\_ on (day and frequency) \_\_\_\_\_

Amount of final payment £ \_\_\_\_\_ (amount in words) \_\_\_\_\_

on (date of final payment)<sup>4</sup> \_\_\_\_\_

## Your Account Details

Account to be debited<sup>5</sup> \_\_\_\_\_

Account Number: \_\_\_\_\_ Sort Code: \_\_\_\_\_

Quoting reference<sup>6</sup> \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please cancel any previous standing order or direct debit in favour of the beneficiary named above, under this reference